



Emerging Technologies Work Group

Monthly Meeting Agenda

Monday, June 14, 2010 - - 2pm - 4 pm

24 Aviation Road, Suite 103 Albany, NY

We will be using WebEx – Please see email.

Type of meeting:	Monthly Meeting	Facilitator: Corinne Brennen	DAverill@nysdhcr.gov 402-3227 Corinne.Brennen@dirad.com 438-6000 x133 MccartJ@assembly.state.ny.us 455-5489
Note taker:	Duane Averill	Next Meeting August 9, 2010	July meeting canceled
Attendees:	Duane Averill (NYS DHCR); Corinne Brennen (DiRAD); Leslie Brennan (NYS DEC); Jason DiGianni (NYS DOB); Derek Werthmuller (CTG) Teleconference: John McCarthy (Assembly); Joe Blichert (Annesse); Nick Salvatoriello (Garnet River); Rich Zazisky (FYI Solutions); Estelle Council (parole); Kristin Albright (Parole)		

----- Agenda Topics -----

I. Opening Remarks / Introductions Conference Call / Please mute.	<ul style="list-style-type: none"> Corinne opened the meeting at 2:06 pm by welcoming everyone and having each person introduce themselves.
II. Web 2.0 Project Plan – Facebook LinkedIn Collaboration	<ul style="list-style-type: none"> Corinne has gone out and looked for other government entities with Facebook presence and found quite a few (over 20) NYS Forum Facebook presence is now operational – we are posting events to the Facebook site. It was discussed that we really should have a presence on LinkedIn. While Facebook is a Social Media site, LinkedIn is the de-facto business Social Media site. Corinne will work with Cynthia Klopfer from NYSERDA to get the NYS Forum a presence on LinkedIn Discussion ensued regarding Collaboration capabilities on a Social Media site. Jason DiGianni will look into collaboration sites.
III. Security Work Group document & CSCIC document	<ul style="list-style-type: none"> The Security Workgroup is still working on the document and it is not ready for release. Jason handed out a copy of the unofficial document by the Security Workgroup entitled Externally Hosted Social Media – Information Security Risk Considerations. The document was reviewed and many positive comments were received. Jason stated that the document will be finalized within the next couple of months.
IV. June Web 2.0 Presentation	<ul style="list-style-type: none"> Corinne has worked with and lined up the following presenters:

	<ul style="list-style-type: none"> • Jana Hrdnova – CTG – will be presenting the finding of their study on web 2.0. Jana may not be back from a trip by this date, but CTG will have another presenter available. • Kathleen Moorhead – NYSED – will discuss PM Governance. • Joanne Rozzano – will discuss from the perspective of a Communications Director/PIO Office. • Jessica Harrison – Labor – will discuss from the perspective of OFT/CIO with Empire 2.0 • Estelle Council – will discuss from the perspective of IT Accessibility and their experience with collaboration through a WIKI. • The conference will be held at the Holiday Inn on Wolf Road. • Corrine is in the process of collecting presentations and presentations will be reviewed by Duane and Greg before being finalized. • Kristin Albright has volunteered to do the time keeping • John McCarthy has volunteered to proctor the webex session. • Duane will emcee the event and Corinne will run the workgroup collaboration at the end of the conference to allow people to connect. • Presently, 92 people are signed up to attend in person and 30 are signed up for the webex session.
V. Next Meeting July 12 th Preparing for the Strategic Planning meeting on July 16 th .	<ul style="list-style-type: none"> • Discussion ensued on whether we would hold the July meeting. • Corinne asked everyone to think about what we want to do as a workgroup for next year and be ready to bring it up at the Strategic Planning meeting. • Discussion occurred regarding how to increase our participation levels and a suggestion was made to bring in presenters monthly to introduce a topic – we should give ½ hour to the presenter.
VI. Forum updates	<ul style="list-style-type: none"> • June 24 – PM Statewide Financial update • Cyber Security Conference – this Wed & Thursday • July 16 – Exec Council Strategic Planning Meeting
VII. Adjournment • Review Action Items	<ul style="list-style-type: none"> •

Action Items:

Action Item Tracking Number	Action Item Description	Date Opened	Status	Date Closed	Person Assigned	Comments
26	Work on Followup seminar for June – send out call for presenters	4/16/10	Closed	6/4/10	Corinne B/ Duane A	Completed

27	Facebook page for NYS Forum	4/16/10	Closed	6/14/10	Kathleen M/ Corinne B	Completed
28	WorkGroups established in Facebook	4/16/10	Closed		Kathleen M/ Corinne B	Not going to be done...
29	Send out solicitations for June Seminar	4/16/10	Closed	6/14/10	Corinne B	
30	NYS Forum Presence on LinkedIN	5/10/10	New		Corinne B	
31	Discussion on MDM seminar with Adam G and Hao W.	5/10/10	New		Duane	
32	Send out notification of Facebook page encouraging people to "like"	5/10/10	New		Corinne	
33	Coordinate Webinar at next ET Conference	5/10/10	Closed	6/14/10	Corinne	John McCarthy will proctor and work with Mike f/ NYS Forum
34	Contact Latia from Governor's office to send out notice to PIO's	6/14/10	New		Duane	
35	Collect presentations for Conference	6/14/10	New		Corinne	
36	Notice to workgroups to have them send out messages to have their members connect to Facebook	6/14/10	New		Corinne	